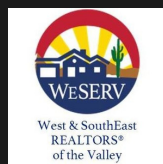


SIMPLYTC

Build your Real Estate *Legacy.*

HIRE AN UNLICENSED ASSISTANT

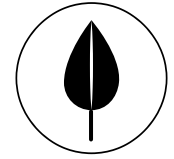


**\$50 OFF ON YOUR
FIRST TRANSACTION**

CODE: WESERV01



**EVERY TRANSACTION YOU CLOSE,
WE PLANT A TREE.**



Get a Unlicensed Assistant so you can concentrate on what you do best and **delegate the rest.**

Contract to Close Services. Your Unlicensed Assistant will become an integral part of your Team and operate as an administrative and supportive resource for you and your clients. Extending as much care and consideration to your clients as you do.

Your Unlicensed Assistant will upload the **key dates of a transaction** to our calendar and sync them to your calendar. Your Unlicensed Assistant will adhere to your broker compliances, keeping track of all documents required by your brokerage checklist and submit all final documents. Your Unlicensed Assistant will assist in **scheduling** the inspections requested, the appraisal, repairs, re-inspections and the final walk through.

Communication with your client. Your Unlicensed Assistant will provide information of next steps and action items that may be approaching throughout the transaction; stay ahead of contract deadlines with reminders, assist with and follow up on contingency removals, and help with the generation of repair requests.

At closing we request client testimonials for the agent's preferred website.

Pricing

\$100	\$250	\$350
Upon SimplyTC Transaction Submission	Upon SimplyTC Transaction Conclusion	Total Transaction Fee

**Dual Agency: *\$150 (Additional)
For agents representing both Buyer & Seller in a transaction.

Learn more



Simplytc.com
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